**FRIENDS OF THE BUDA LIBRARY**

Minutes of Board Meeting—Wednesday, February 1, 2023

Board Members Present: Bill Altmann, Kevin Garraway, Zach Teegardin and Cheryl Bollish

Board Members Absent: Jaime Lee

Others Present: Melinda Hodges, Carla Woodworth and Bill Altmann

**Call to Order:** Meeting called to order at 6:40pm by Bill Altmann. Meeting was conducted online via ZOOM.

**Appointment of officers by the new board:** Bill Altmann- president, Jaime Lee- vice president, Zach Teegardin- treasurer and Cheryl Bollish- secretary

**Board minutes:** Motion made by Kevin and seconded by Zach to approve minutes from the January 4, 2023 Board meeting. All were in favor.

**Treasurer’s report:** Zach Teegardin provided emailed reports. Balance in Money Market is $6,141.31. Balance in Checking account is $26,600.83. Motion made by Cheryl and seconded by Bill to accept the Treasurer’s report. All were in favor. Treasurer’s report is attached to the end of these minutes.

**Librarians Report:** Melinda Hodges, Librarian, reported the on the upcoming classes & events for the coming month.

**Upcoming events:**

Toddler Storytime: Mondays and Tuesdays (in the Program Room) at 10:30 am

ESL Conversation Class (in partnership with Community Action) for English Language Learners – Mondays and Wednesdays at 10:30 am in (Library Conference Room).

Read to Maeby, the Therapy Dog: Mondays in the Children’s Area at 4:00 pm – 5:00 pm.

Teen Club will be on Mondays at 4:30 pm in the Craft Room or Makers’ Lab.

Makers’ Lab Classes – Mondays at 6:30 pm (Makers’ Lab)

Feb. 6 – 3D Printing and Design

Feb. 13 – Craft Night

Feb. 27 – Learn to Sew

Homeschool Adventures: Tuesdays in the Craft Room

6 – 8-year-olds at 1:30 pm

9 – 11-year-olds at 3:00 pm

Preschool Storytime: Wednesdays and Thursdays (in the Program Room) at 10:30 am

Afterschool classes for students from 5-11 years old on Wednesdays at 4:00 pm. Activities are geared for students 7-11 years old; children 5-6 years old are welcome with an adult (Craft Room).

Bilingual Storytime: Thursdays at 1:00 pm for toddlers, preschoolers, and their families (in the Program Room)

Come-and-go activities for students from 5-11 years old on Thursdays from 3:30 pm – 5:00 pm. Activities are geared for students 7-11 years old; children 5-6 years old are welcome with an adult.

Family Storytime: Thursdays at 6:00 pm (in the Program Room)

Wednesday, Feb. 1st – Buda Bibliophiles Book Club – canceled due to weather; waiting to hear if they will reschedule.

Wednesday, Jan. 8th – Buda Reads Book Club at 4:00 pm (Conference Room). They will discuss Yellow Wife by Sadeqa Johnson.

Wednesday, Feb. 8th and 22nd – D&D Campaign at 6:00 pm (Craft Room and Conference Room).

Wednesday, Feb. 8th – Music Therapy and Mental Health at 6:30 pm (Multipurpose Room); taught by Music Therapy Solutions

Friday, Feb. 10th – Picnic Under the Stars from 6:30 pm to 8:30 pm (Lobby and front yard).

Monday, Feb. 13th – Financial Education: Credit Basics and Avoiding Scams at 6:30 pm (Classroom); taught by the Office of Consumer Credit Commissioner.

Wednesday, Feb. 15th – Adult Art with IMAC at 6:00 pm (Craft Room).

Thursday, Feb. 16th – Mental Health Lecture Series: Healthy Relationships and the Power of Peer Specialists at 6:30 pm (Classroom); taught by Planned Living Assistance Network of Central Texas, Inc. (PLANCTX).

Saturday, Feb. 18th – Black History Month Celebration from 10:00 am to 3:00 pm (Buda City Park).

Monday, Feb. 20th – Library closed

Wednesday, Feb. 22nd – Art and Mental Wellness: House of the Heart at 6:30 pm (Craft Room); taught by IMAC.

Friday, Feb. 24th – Play, Learn, Grow at 10:30 am (Program Room).

**St. David’s Foundation Libraries for Health grant update:**

We’ve acquired a subscription to Psych Hub’s Mental Health Ally certification courses. It also provides many additional mental health resources. Contact the library for access.

**Freedom of Information Act** – FYI

My emails and phone are subject to the FOIA; they can be requested and I am required to turn them over.

**New Business:**  Cheryl explained the four committees and what each committee did over the past year. brought up the possibility of the Friends applying for ARPA (American Rescue Plan Administration) funds. After discussion, plans were made to begin the application. If approved, awarded funds will replenish expected fundraising dollars from COVID year(s). Committees includes Books, Communication, Events and Fundraising. Committee chairs were discussed and possible Chairs are Books- Kevin (will serve as chair), Communication- Allie Teegardin (will be asked by Zach, Events- Cheryl (will serve as chair) and fundraising- Jaime (will be asked by Cheryl).

Other discussion included: an explanation of the treasurer’s processing, a Wild Apricot tutorial (possibly at next board meeting), adding Weekly Newsletter that includes upcoming library programming and news about volunteer needs for events and reminders about current Perks Partner.

**Upcoming Library Events:** After discussion, the Friends will volunteer & promote membership at the following events: Picnic Under the Stars (Friday, Feb. 10, 6:30-8:30 pm), Full STEAM Ahead (Thursday, Mar.9, 6:00-7:30 pm), Spring Fling (Saturday, Mar. 25, 10:30am-12:00pm), Dia de los Ninos (Saturday, Apr.29, 2:00-3:30 pm), and Summer Reading Kick-off (Friday, June 2, 5:30-7:30 pm).

**Old Business:** At our January board meeting, Roberta brought up the possibility of the Friends applying for ARPA (American Rescue Plan Administration) funds. After discussion, plans were made to begin the application. If approved, awarded funds will replenish expected fundraising dollars from COVID year(s). **Bill indicated that he would look into the application process and follow through that process.**

Our Perks Partner for February is Buda Bike Company.

Next meeting will be held on Wednesday, March 1, 2023

Meeting was adjourned at 7;56 p.m. and was followed by a BOARD DISCUSSION to help board members get to know each other a little.

Minutes submitted by Cheryl Bollish, Secretary

**JANUARY FINANCIAL REPORT 2023**

**EXPENDITURES**

Donation to Library $

Sweet Nails Plaque $

Tru Lock Storage $

Volunteer Awards $

PO Box Subscription $

Librarian Appreciation Gift $

General Supplies $ 120.84

Writing Contest Awards $

Sales and Use Tax $ 48.11

Summer T-Shirt $

Credit Card Process Fee $ 66.52

Petty Cash/Change $

**Total Friends Expenditures** **$ (235.47)**

**INCOME**

New Membership via Library $

New Membership via Website $ 25.00

Membership Renewals $ 265.00

Memberships Gained from Event $

**Total Membership Dollars** **$ 290.00**

**FUNDRAISING/DONATION**

Book Sales via (Library, Buda Farmers Market,

Events) $ 215.40

Merchandise Sales (Library, Events) $ 15.00

Annual Book Sale $

Raffle Ticket Sales $

Donations from Buda Lions. $

Donations from Amazon Smile $

Donations from Progressive $

Individual Donations - Wild Apricot $

Member Donations $

Cash Donations $

**Total Fundraising/Donation Dollars** **$ 230.40**

**Total Income Dollars** **$ 520.40**

**Total Money Market $ 6,143.41**

**Total Checking Account $ 26,600.83**

**Total Savings Account $ 25.00**