**FRIENDS OF THE BUDA LIBRARY**

Minutes of Board Meeting—Wednesday, August 2, 2023

Board Members Present: Bill Altmann, Jaime Lee, Cheryl Bollish

Board Members Absent: Kevin Garraway and Zach Teegardin

Others Present: Carla Woodworth, Melinda Hodges and Cara Marchese

**CALL TO ORDER**

Meeting called to order at 6:32 pm by Bill Altmann, President. The meeting was conducted in person.

**Board minutes:** Motion made by Jaime and seconded by Bill to accept minutes from the July 5, 2023 board meeting. All were in favor.

**Treasurer’s report:** Zach Teegardin provided emailed reports. Balance in Money Market is $6,160.21. Balance in Checking account is $10,920.83. Treasurer’s report was accepted.

**LIBRARIAN’S REPORT**

Melinda Hodges, Librarian, presented her monthly report. She reported that August is historically a slower month due to the new school year starting. We noticed that there does not seem to be less events.

**COMMITTEE REPORT**

**BOOKS**: Kevin has moved 14 boxes to the Tru-Lock storage unit (on Goforth) including CDs and VHS tapes. We have a total of 167 boxes. Kevin also visited a second storage unit that is climate controlled and contains some FOBL items. Melinda and Carla both advised the Board that this storage unit belongs to the Library, not FOBL. Clarification from Melinda that most of the items are Buda Library items and are NOT to be disposed of. Always check with Melinda first.

**EVENTS**: Cheryl reported that we will not be participating in the End of Summer Reading party on Saturday, August 5, 2023 due to lack of FOBL volunteers available. Cheryl did confirm with Caitlin that the Library has sufficient volunteers for the event. Upcoming events are the Annular Eclipse Party on Oct.14, 10:30am-1:30pm. Boo-da Halloween will be in City Park on Oct. 28 and we will supply candy 3:30-7:30pm.

**COMMUNICATION**: Jaime emailed all members with the July Calendar. We will still need to design and order promotional cards from Hays CISD and book sale signs from A&E Sign Co.

Cara Marchese, Friends member, has experience with websites for not-for-profit organizations.

She was introduced by Jaime, and they have looked at our website for improvements and corrections. Cara sent the board a PowerPoint with her findings and suggestions especially to start with the home page. After discussion, Cheryl moved to commission Cara and Jaime to update our website and Bill seconded the motion. The motion was approved unanimously.

This update may include possibly changing to a different platform instead of Wild Apricot. We will check on the Wild Apricot contract when Zach returns.

**FUNDRAISING:** Jaime & Cheryl have been contacting Perks Partners to inform them that we are revamping our Partners program to possibly include business memberships. Cheryl suggested the possibility of producing calendars with businesses sponsoring drawing/photos of historic buildings in Buda. Discussion included many points of view and was not approved to go to planning.

Our Budafest Book Sale has been scheduled for the multi-purpose room in City Hall. Melinda has us on the calendar for Tuesday, Nov.28 at 5pm through Monday, Dec.4 at 8pm. We will begin planning beginning at the October board meeting. Jaime will design the flyer and create the volunteer sign up sheets through Sign Up Genius as she has for past years. Thank you, Jaime.

**CONTINUING BUSINESS & NEW BUSINESS**

Zach reported that he will acquire Square for credit purchases at our book sales. The Square will need a tablet or a smart phone. Carla suggested that we might inquire whether a member would like to donate a used tablet that would be used exclusively for credit card sales. The tablet and Square reader could be kept at the Library so patrons can purchase books with a credit card as we are learning we do lose sales as many do not carry cash.

Bill reported that he will work with Zach when he completes his internship to complete the ARPA process.

The 2024 Annual Meeting was scheduled for Sunday, January 28, 2-4pm.

The first meeting for the new 2024 board is scheduled for Wednesday, February 7.

Next meeting will be held on September 6, 2023, in person at the Buda Library conference room & by ZOOM. The meeting was adjourned at 7:34 p.m.

Minutes respectfully submitted by Cheryl Bollish, Secretary.

**JULY FINANCIAL REPORT 2023**

**EXPENDITURES**

Donation to Library $

Sweet Nails Plaque $

Tru Lock Storage $ 720.00

Volunteer Awards $

PO Box Subscription $

Librarian Appreciation Gift $

General Supplies $

Writing Contest Awards $

Sales and Use Tax $ 31.19

Summer T-Shirt $

Credit Card Process Fee $ 2.44

Petty Cash/Change $

**Total Friends Expenditures** **$ (753.63)**

**INCOME**

New Membership via Library $

New Membership via Website $

Membership Renewals $ 225.00

Memberships Gained from Event $

**Total Membership Dollars** **$ 225.00**

**FUNDRAISING/DONATION**

Book Sales via (Library, Buda Farmers Market,

Events) $ 259.00

Merchandise Sales (Library, Events) $ 10.00

Annual Book Sale $

Raffle Ticket Sales $

Donations from Buda Lions.                 $

Donations from Amazon Smile $

Donations from Progressive $

Individual Donations - Wild Apricot $

Member Donations $

Cash Donations $ 64.00

**Total Fundraising/Donation Dollars** **$ 333.00**

**Total Income Dollars** **$ (195.63)**

**Total Money Market $ 6,160.21**

**Total Checking Account $ 10,920.83**

**Total Savings Account $ 25.00**

Librarian’s Report

Upcoming events:

Toddler Storytime: Mondays and Tuesdays (Program Room) at 10:30 am

Makers’ Lab Classes – Mondays at 6:30 pm (Makers’ Lab)

August 7 – Open hours session

August 14 – Collage

August 21 – Basic 3D Printing and Design

August 28 – Cricut Club

Older Adult Classes – Tuesdays at 12:30 pm

August 1 – Home and Personal Safety for Older Adults (Multipurpose Room); presented by Freddy Erdman with the Buda Police Department.

August 8 – Effective Strategies for Alzheimer’s and Dementia (Classroom); presented by Faith Lane with Alzheimer's Association, Central Texas.

August 15 – Hear for Your Health (Multipurpose Room); presented by audiologist Dr. Courtney McKenzie

August 22 – Ergonomic Gardening (Multipurpose Room); presented by the Hays County Master Gardeners.

August 29 – Makers' Lab: Needle Felting (Makers’ Lab).

Preschool Storytime: Wednesdays and Thursdays (Program Room) at 10:30 am

Chess Club for all ages; Wednesdays at 6:00 pm (Multipurpose Room or other, as scheduled).

Bilingual Storytime: Thursdays at 1:00 pm for toddlers, preschoolers, and their families (Program Room)

Family Storytime: Thursdays at 6:00 pm (in the Program Room)

Read to Maeby, the Therapy Dog: Fridays in the Program Room at 10:30 am – 11:30 am through August 11th.

Self-Care Saturdays – Saturdays at 10:30 am. The August series will be taught by Camille of Dixco Life & Home Organizing.

August 5 – Design Your Dream Life

August 12 – Make Space for What Matters Most

August 19 – Take Up Space

August 26 – Be Fearless

Wednesday, August 2nd – Buda Bibliophile Book Club at 6:30 pm (Classroom). They will discuss Maame by Jessica George.

Technical Mentorship Program will meet every other Saturday (August 5th and 19th) at 11:00 am (Craft Room); through a partnership with Keeping Communities Connected.

Saturday, August 5th: Summer Reading Celebration at 2:00 pm; special performance by Amber Bleu Music at 3:00 pm (Multipurpose Room).

Tuesday, August 8th – Art and Mental Wellness at 6:30 (Craft Room); taught by Kelly Bonsall from IMAC. (Note: the Art and Mental Wellness class has been moved to the 2nd Tuesday of each month for the fall semester).

Wednesday, August 9th – Buda Reads Book Club at 4:00 pm (Conference Room). They will discuss The Swimmers by Julie Otsuka.

The D&D Campaigns will meet on August 9th and 23rd at 6:30 pm (Craft Room and Library Conference Room)

Tuesday, August 15th – Anxiety and Depression Peer Support Group (Classroom); facilitated by Peer Support Specialist Victoria Alaniz with Via Hope. (Note: this session will continue on the 1st and 3rd Tuesdays of the month for the fall semester).

Wednesday, August 16th – Adult Art with IMAC at 6:00 pm (Craft Room); taught by Joy Bliss from IMAC.

Thursday, August 17th – Mental health lecture: the Impact of Trauma on Mental Health at 6:30 pm (Classroom); presented by Rebecca Farrell, PhD, LPCC-S (KY).

Saturday, August 19th – Planting a Perennial Garden at 10:30 am (Classroom); in partnership with the Hays County Master Gardeners.

Thursday, August 31st – Friends of the Buda Library Book Club at 7:00 pm (Water 2 Wine). They will discuss The Maid by Nita Prose.

**LibGuides**

Library staff members have created resource guides through the LibGuides platform to better assist users in finding information, found at <https://budalibrary.libguides.com/>. Currently, there are guides available on:

* Our book clubs
* Central Texas gardening
* Children’s resources
* Health and Wellness (with a focus on mental health and wellness)
* Our Makers’ Lab
* Parent resources
* Teen resources