**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, June 3, 2020

Board Members Present: Marc Hunter, Allison Teegardin, Joan Givens, Carla Woodworth and Cecilia Cortez

Others Present: Rosalba Cortez-Concha, Zack Teegardin, Cristin Cooke, Melinda Hodges, Martha Anderson, Nancy Pier, and Jen Rios

CALL TO ORDER

Meeting called to order at 6:30 p.m. by Joan Givens, President. Meeting was conducted via online Zoom.

ACTION ITEMS

1. **Board minutes:** Motion made and carried to accept minutes for May 6th, 2020, Board meeting by Allison, second by Cecilia and all voted in favor of.
2. **Treasurer’s report:** Zack Teegardin providedemailed and oral reports through May 31st, 2020. Motion made to accept treasurer’s report made by Joan, second by Marc and all voted in favor of. Treasurer’s report is attached to meeting minutes. Reminder made to encourage folks to use their Amazon Smile account and designate FOBL as a recipient.

LIBRARIAN’S REPORT

Melinda Hodges said the library is now open limited hours to patrons. Programs, hours, and services are updated on the library website, [www.budalibrary.org](http://www.budalibrary.org). Summer Reading Program includes 175 youth so far. Weekly ZOOM classes are being offered. Expecting programs to be virtual all summer.

COMMITTEE OPERATIONAL REPORTS

**EVENTS:** Cristin reports “Books with Friends” (previously Books & Beer) will meet every other month via ZOOM. Next meeting 7/21 6:30-7:30 pm. to review Heaven, My Home. Consider replacing Young Writers summer program with a submission of pictures or poems expressing all the challenges with Covid19 restrictions on our website instead of a traditional contest. Other ideas – online auction similar to one done by local skatepark, and birthday donation fundraisers on Facebook dedicated to a favorite non-profit (Jen will explore).

**FUNDRAISING:** Report from Carla that committee met last week. Rosalba is drafting a contract to use with our partners. Cristin has developed a receipt for donations. MOD PIZZA fundraiser set for June 16th – we have met the minimum number of “commitments”- 20% donation from day’s sales (not online) to FOBL. Donations via the GroupRaise event has been activated. Joan wants to explore a Celebrations & Memorials page for our website. Contacting of potential donors will resume in the Fall – giving businesses a chance to recover from Covid19 hardships.

**BOOKS:** No meetings of the committee have been held. Martha is working with Melinda to determine when and how book donations can be moved to storage. Donations have not yet resumed. Martha is stocking FOBL bookshelves periodically, but no purchases have been made so far.

**COMMUNICATIONS:** Rosalba requests interviews of identified partners or donors be completed by end of June/early July for posting on website. Rework of website includes more information about Friends, ease of membership join/renew, and various updates. Marc reviewed report of visits to our website. States some may be artificially inflated because of work on the site but still we see the public is visiting and is interested. Suggestion regarding hosting a people-focused campaign that highlights our diverse membership.

CONTINUING BUSINESS

1. ByLaws Revision v2 – Board has reviewed and made recommendations. Vote on version 2. Carla made a motion to accept, Allison seconded. All voted in favor of. Rosalba will email the final version out.
2. Storage Unit Renewal – Joan investigated options. TruLock offered the same rate of $720/year for 10x20 foot space. Joan proposed continuing with TruLock. Allison seconded. All voted in favor of.
3. MOD PIZZA report – see above “Fundraising”.
4. Young Writers – see above “Events”
5. Donation Form proposal from Cristin – Marc made a motion to accept the form, Joan seconded the motion. All voted in favor of. Note this form is also for “in kind” donations.
6. Quarterly Volunteer sheets – please email your total number of volunteer hours to Rosalba ASAP. Do not need to itemize.

NEW BUSINESS

1. None
2. Next meeting will be held via Zoom on July 8, 2020.

Meeting was adjourned at 7:15 p.m.

Respectfully submitted by Carla Woodworth