**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, July 10, 2019

Board Members Present: Marc Hunter, Blanca Houston, Jaime Lee, and Allison Teegardin

Board Members Absent: Joan Givens

Others Present: Rosalba Cortez-Concha, Cecilia Cortez, Rita Powell, Martha Anderson, Carla Woodworth, Nancy Pier, Lea Ahmed, Pam Nelson, Jacque Leo, Melinda Hodges

CALL TO ORDER

Meeting called to order at 6:30 p.m. by Marc Hunter, President.

ACTION ITEMS

1. **Board minutes:** Motions made and carried to accept minutes from June 5, 2019, board meeting.
2. **Treasurer’s report:** Treasurer Janice Kearley was not in attendance, so Marc Hunter provided brief highlights of report she had provided. Treasurer’s report through June 2019 is attached to minutes email. Motions were made and carried to accept report for June 2019.

LIBRARIAN’S REPORT

Melinda Hodges gave a report of activities for the library. Details follow. She also reported that there have been 3,119 new library members since the move to the new library.

Upcoming events:

Fiber Friends – Yarn/Crochet/Thread Club for adults; Tuesdays at 6:00 pm in the Teall Room.

Meditation Mondays: Yoga will continue on Mondays through July 15th.

Adult art class: July 18th at 6:00 pm in the Craft Room.

The Makers’ Lab Open Hours in July are on Saturday, June 20th from 1:30 pm to 4:30.

Hays County Master Gardeners’ class: Saturday, July 27th at 10:30 in the Multipurpose Room. This class will cover Growing Orchids.

The library has an Adult Reading Challenge. To win a prize, adults can complete three of the five challenges, which include:

* Read a book about astronomy or space
* Read a book from the New Books section
* Read a book that takes place in space
* Read a biography of an astronaut or explorer
* Attend a library program for adults

Toddler Storytime - 10:30 on Mondays and Tuesdays

Family Storytime - 6:00 on Tuesdays

Preschool Storytime - 10:30 on Wednesdays and Thursdays.

Students entering 1st – 3rd grades will have classes on Mondays at 1:30 and 3:00. Students entering 4th – 6th grades will have classes on Tuesdays at 1:30 and 3:00.

Students entering 7th grade and up will have weekly classes on Wednesdays at 1:30 pm.

July’s Family Fun events for all ages

* Family Board Game Night – Thursday, July 11th, 6:00 – 7:30.
* Global Launch Party – Tuesday, July 16th, 2:00 – 4:00.
* Family Astronomy Night – Thursday, July 25th, 8:00 pm – 10:00 pm.
* Dinosaur George – Saturday, July 27th, 2:00.

Readers continue to turn in reading logs that track the number of minutes they have read. All reading logs and challenges will be due back to the library by 5:00 pm on Saturday, July 27th. We will celebrate their summer reading with a big party on Saturday, August 3rd at 2:00 pm.

Megan Deatherage resigned as Circulation Clerk in early June.

Heather Olson will join the library as our summer intern. She is finishing up her graduate degree from Texas Woman’s University’s School of Library and Information Studies.

Pamela Hidalgo has joined the library as our part time Circulation Clerk. She has many years working in customer service fields; this is her first position in a library.

We’ve installed our self-check stations! They also enable us to take credit card payments of at least $5.

COMMITTEE REPORTS

**Book Sales and Membership Enlistment:** Rita Powell reported on Membership and Fundraising, noting that the recent First Saturday Book Sale and Membership sign up at the Little Bluebird corner was poorly attended due to holiday weekend; the next sales downtown are August 3rd and September 7th, and at Farmer’s Market on October 27th. Volunteers are needed to set up and host these sales. A Membership Subcommittee developed a process setting up sales and membership solicitation. Allison Teegardin developed forms for volunteers for getting necessary supplies. Fundraising is currently focused on developing and carrying out the Basket Raffle.

Pam reported that sales in the library continue to go well, and shelves are regularly restocked. She would like to have more space in the library for book sale books and suggested the Friends look at purchasing a rolling cart to assist with moving books back and forth in the Library.

**Name the Tree:** Blanca reported that 40 names were submitted for Name the Tree, and said some of the top names are Guardian Oak, Tonkawa, Widow’s Oak, Ancestor’s Legacy, Turner Oak, The Tree that Lived, and Rolling Oak. The full list has been submitted to City Council for approval and agreement. Pam Nelson noted that there have been six different governments during the life of the tree and suggested that it would be nice to have that represented.

**Books and Beer:** Rosalba reported that the next Books and Beer meeting is Thursday, July 25th at 6:30 p.m. and will be the first anniversary of the book club. Refreshments will be served for this event.

**Upgraded Technology:** Marc noted that software is now in place for membership and contact management. It is up and running**,** so the first iteration of the program is activated. Social Media info has been redone and there are over 600 contacts.

**Grant Committee:** Rosalba Cortez-Concha gave a report from the grant committee, noting they have completed the Mighty Citizen grant application and want to make some necessary revisions to the Friends Mission Statement. There is a need for having a comprehensive plan to address the growing library and city. Data is needed to show the number of volunteer hours through a tracking system of some kind. Pam and Jacque offered to provide what is currently used by the Wildflower Center for volunteers. Discussion was that there are several instruments to assist with this, but we need a clear system that works for Friends. Mark stated that the current tech provider may be able to fill this function. Rosalba stated that the Mighty Citizen grant offers $25,000 of in-kind assistance/consultation if awarded. Jaime Lee, Blanca Houston, Jacque Leo, Marc, and Cecilia Cortez serve on the committee working on this application and have answered the questions outlined by the grant.

DISCUSSION TOPICS

1. **Young Writer’s Contest:** Martha Anderson reported that current submissions include 17 stories in the 11-17 age group, and 8 in the youth age group. Six judges have agreed to read and rate these stories.
2. **Short Story Contest for Adults:** Marc reported that he has received four entries and the contest is still open.
3. **Annual Book Sale Planning:** Marc noted that it is time for early planning for the annual book sale, so there is need for a planning committee. Volunteers were requested, and the following members agreed to serve: Allison Teegardin, Nancy Pier, Blanca Houston, Martha Anderson, Carla Woodworth, and Marc. The committee will begin meeting in August.

Chamber Luncheon on Wed. August 7, 2019

This luncheon will be for members only. RSVP to Chamber of Commerce at info@budachamber.com or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center.

**Next Friends of the Buda Library Board Meeting** will be on Wednesday, August 7th at 6:30 p.m. in the classroom just outside the library.

Meeting was adjourned at 7:30 p.m.