**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, March 6, 2019

Board Members Present: Marc Hunter, Joan Givens, and Allison Teegardin.

Board Members Absent: Blanca Houston and Jaime Lee

Others Present: Rosalba Cortez-Concha, Cecilia Cortez, Leah Ahmed, Rita Powell, Carla Woodworth, and Melinda Hodges

CALL TO ORDER

Meeting called to order at 7:02 p.m. by Marc Hunter, President.

ACTION ITEMS

1. **Board minutes:** Motions made and carried to accept minutes from February 6, 2019 board meeting.
2. **Treasurer’s report:** Treasurer Janice Kearley was absent due to illness, so report was unavailable for review at the time of the meeting. (It has been attached to these minutes for review.)

LIBRARIAN’S REPORT

Upcoming events:

Toddler Storytime - 10:30 on Mondays and Tuesdays

Monday Mix-Up for students in sixth grade and up will be Mondays at 4:30, generally in

the Makers’ Lab.

Homeschool Storytime – 1:30 on Tuesdays

Family Storytime - 6:00 on Tuesdays

Fiber Friends – Yarn/Crochet/Thread Club for adults; Tuesdays at 6:00 pm in the Teall

Room.

Preschool Storytime - 10:30 on Wednesdays and Thursdays.

Buda BLAST (for students in kindergarten through 2nd grade) – 4:00 pm on Wednesdays

Bilingual Storytime (presented by UT speech pathology students) – 6:00 pm on Wednesdays.

Buda Kids (for students in 3rd -5th grades) – 4:00 pm on Thursdays

Full STEAM Ahead on Thursday, March 7th at 6:00 pm in the library. Children ages 4-10

will enjoy this event with science experiments, maker activities, building challenges, art

projects, and more!

On Saturday, March 9th the library will have Escape Room: Disaster Island Edition for

students in 6th – 12th grade at 1:30. Teens will work together to survive and escape

Disaster Island using a variety of puzzles, riddles, and clues.

Yoga Series – Mondays from March 4th to April 8th at 6:00 pm in the Multipurpose Room.

Intro to Dungeons and Dragons – 2nd and 4th Mondays through May at 6:30 pm in the

Classroom.

We will have our spring session of Play, Learn, Grow Fridays in March at 10:30. While

children aged 1 to 3 play in our specially designed play area, parents can make friends

and visit one-on-one with specialists from the community.

Book Club – Wednesday, March 13th at 6:00 pm; the group will discuss “The Dinner

List” by Rebecca Serle in the library’s Conference Room.

Hays County Master Gardeners’ class: Saturday, March 16th at 10:30 in the Classroom.

This class will cover Milkweed for Monarchs.

We will have an art class for adults on Thursday, March 28th at 6:00 pm. They will be

doing Watercolor Monoprints, as the class had to be canceled in February due to

instructor illness.

PERSONNEL

Dianne McNamara will resign as Programming Assistant in mid-March.

COMMITTEE REPORTS

A membership and fundraising committees met jointly on February 20, 2019. Rita Powell, membership chair, provided ongoing updates of the committee work as it pertained to Board goals. The subcommittees group has requested an updated list of library needs and wishes from library director Melinda Hodges. This will help to guide setting fundraising goals for this year. Cecilia Cortez and Rosalba Cortez-Concha also have created a planning sheet to use for each event or activity. The next subcommittees meeting is on March 20.

DISCUSSION TOPICS

1. **Monthly meeting time:** It was decided that the meeting time will be moved up to 6:30 p.m. instead of 7 p.m., effective beginning the April 3 board meeting.
2. **Google Docs and Instruction:** Marc Hunter will schedule a date and time to train interested members in how to use Google Docs. He will notify by email.
3. **Name the Tree Contest:** Board member Blanca Houston proposed that the Friends sponsor a contest to name the historic oak tree, and to then pursue a fundraising art installation. She has provided an initial proposal in writing. In discussion, Melinda Hodges suggested that the first person to approach in city government would be the city manager. It also was proposed that, once several possible names were chosen from various city groups, the public be invited to vote—and perhaps decide via amount of contribution to “vote” for name of choice. It was decided that the fundraising subcommittee will further formulate the proposal, including addressing the second step following the naming, a related art installation.
4. **Buda Trash-Off:** Marc reported that 9 Friends are registered to participate in the Buda Trash-Off on April 6. The city has closed registration. The registered Friends should wear Friends shirts, and can change into city’s event tees the day of the Trash-Off if they receive them at the event.
5. **Spring Fling:** Members liked the proposed craft project of pipe cleaner bird feeders. Allison, Joan, Lea and Martha will attend the event the afternoon of April 13. Rosalba said she has submitted a request for Kohl’s volunteers, but has not heard back. She will follow up.
6. **Visions and Goals:** Reviewed for discussion and continued development. Members: add at least 30 new ones over the next year. Membership/contacts management software: still anticipated to be implemented on April 30. Create budgets within the budget: Marc, Cecilia and Rosalba are developing a marketing budget. Budgets for other events and activities will be developed on the Event Planning Sheets created for the subcommittees. Fundraising goal: Subcommittees have requested an updated needs and wishes list from library. Goal continues to include ongoing projects and supports continued to be desired by library staff. Carla Woodworth emphasized that it is important to know that we already donate, and what we want to continue to fund as we seek donor funds. Some sort of “Brought to you by Friends of the Buda Library” recognition also could be presented related to events and projects to increase awareness of support by provided by Friends. Standard operating procedures: Marc said that, throughout the year, all committees should record processes and procedures to guide future undertakings, projects and events. This will include the annual book sale, sorting/storing donated books, and shelf sales. A binder will be created by the end of the year. Additionally, officers will write descriptions of the roles and responsibilities of each office. Increased community events: The Friends board continues to support ways for all members to get together more often. This might be at a picnic, read-to-your-dog event for children, fishing tournament for kids (an outdoor event that might be supported by Cabela’s), and/or an author event. Book drives: Marc recommended organizing and publicizing semi-annual drives during the year. This could occur on a weekend in the library parking lot. Cross-promotion: Friends will continue to seek ways to help support local businesses that support the library, such as Friends participating in specific Budaful Hiker walk(s).
7. **National Library Week:** April 7-13. Friends usually recognize librarians in some way. Melinda said that is not necessary, but that they still all very much enjoy the succulents given them last year. No food! Subcommittees will discuss on March 20.
8. **Membership/Contracts Management Software:** Discussion was tabled until April meeting, at which time Marc hopes to have completed information gathering and, perhaps, some software demonstration trials. He hopes to take it to a vote at April 3 meeting, and launched on April 30.

Chamber Luncheon on Wed. March 13, 2019

RSVP to Chamber of Commerce at [info@budachamber.com](mailto:info@budachamber.com) or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center. Roberta Haas plans to attend.

**Next FOL board meeting** is Wednesday, April 3, 2019, at 6:30 p.m., in the classroom just outside the library in the new Municipal Building.

Meeting Adjourned at 8:13 p.m.