**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, Dec. 5, 2018

Board Members Present: Rita Powell, Lea Ahmed, Martha Anderson, Roberta Haas, and Joan Givens.

Others Present: Cecilia Cortez, Rosalba Cortez-Concha, Marc Hunter, Blanca Houston, Janice Kearley, and Allison Teegardin.

Meeting called to order at 7 p.m. by Martha Anderson, President.

BOARD MINUTES

Motion made and carried to accept minutes for November 7, 2018.

TREASURER’S REPORT

Lea Ahmed provided a written and oral report as follows for period 11-1-2018 through 11-30-2018:

MONEY MARKET Beginning Balance $12,027.71

MONEY MARKET Ending Balance $12,031.17 (interest – 3.46)

SAVINGS ACCOUNT Balance 25.00

CHECKING ACCOUNT Beginning Balance $ 10006.42

Income:

Donation/Membership (5)……...……….750.00\*

Donation/Membership Stripe (2)……….108.76\*\*

Merchandise ……..................................... . 1.00

In House Book Sale (3 wks)…………..........71.05

Interest………………………………….................0.41

**Total Income**: $ 931.22

Expenses

ALEPH Objects 3D printer (Lib.Money).. 2000.00

Cash Withdrawal for Book Sale Change….120.00

Ck. To Rosalba for Book Sale stands………68.17

**Total Expenses**: $ 2188.17

**CHECKING ACCOUNT Ending Balance** $ 8749.47

**TOTAL ASSETS** (Includes $25 Primary Savings) $20805.64

\* Members: Pier, Nelson, Villalba, Oakes, Houston

\*\* Members Stripe DD: $100 and $15

 Motion made and carried to accept the Treasurer’s Report.

LIBRARIAN’S REPORT (Written report provided as follows):

Monday Mix-Up for students in sixth grade and up will be Mondays at 4:30, generally in the Makers’ Lab. Toddler Storytime - 10:30 on Mondays and Tuesdays Homeschool Storytime – 1:30 on Tuesdays Fiber Friends – Yarn/Crochet/Thread Club for adults; Tuesdays at 6:00 pm in the Teall Room. Family Storytime - 6:00 on Tuesdays Preschool Storytime - 10:30 on Wednesdays and Thursdays. Buda BLAST (for students in kindergarten through 2nd grade) – 4:00 pm on Wednesdays Bilingual Storytime (presented by UT speech pathology students) – will restart in the spring semester Buda Kids (for students in 3rd -5th grades) – 4:00 pm on Thursdays

Device Advice: Monday, December 10th from 1:00 – 2:30. Bring your phone/tablet/laptop and get some help! We’ll also help patrons get their devices set up to download items from the library.

Holiday Extravaganza – Saturday, December 15th from 1:00 pm to 3:00 pm. Design your own cards, make gifts, sew an ornament, decorate cookies, take a photo in our festive lobby, or use your engineering skills to design a winter home. Activities are geared for children ages 8-12.

Storytimes and afternoon programs will take a winter break from Dec. 24 through Jan. 6th.

The library will be closed on Dec. 24th and 25 and January 1, and will close at 5 pm on Dec. 31.

Visit the library the last week of December to see a display of staff members’ favorite reads of the year!

Cecilia also reminded members to go online to subscribe to the library’s calendar in order to receive up-to-date information about activities and classes.

DISCUSSION TOPICS:

Annual Book Sale Report

Martha thanked everyone who gave time to make the book sale successful. Lea reported that she deposited $3,265 into the FOL account after the sale, which included $120 reimbursing the money withdrawn as change for the sale, and $780 for memberships and renewals. There were 26 new members who joined during the sale. In addition to these 26 newest members, there are 82 currently paid-up members.

There remain 49 boxes of books to be donated to Recycled Reads in Austin. They are in Trulock storage unit. Martha will schedule times to deliver them to Recycled Reads.

It was agreed that next year, no book scanning devices will be allowed in the sale on Members night. One book dealer was present this year, posing a dilemma because he joined as a member, then brought in bins and scanner and did not pay dealer fee.

There also was discussion of how to better explain use of donated books to potential donors: donated books are not put into circulation, but do benefit the library through FOL book sales.

Committee Reports

Rita Powell, membership committee chair, provided a written summary of membership and fundraising committee activities in 2018, to help in preparing FOL report to be presented at annual membership meeting on Jan. 27, 2019.

Cecilia volunteered to send thank-you emails to the 26 new members who joined during the book sale.

There also was discussion about managing membership lists for mailing and for renewal notifications. Marc reported that he has been working with several other members to research software that would more easily and efficiently manage member data, payments, and communications. One program of most interest also provides a website. Currently, we pay just over $200 for a website, so this is taken into consideration as annual software use fees are reviewed. He said that a proposal should be ready for introduction to new board at February meeting.

Roberta, fundraising chair, reported that there already are two new business partners offering member discounts. This is kept updated on FOL website, and announced on social media.

Annual Meeting

Annual meeting is Sunday, Jan. 27, 2019, 2-4 p.m. in the Municipal Building Multi-Purpose Room. Set-up will begin at 1 p.m. There is only one unexpiring board position, held by Joan Givens, so there will be four vacancies. Emails will be sent to the membership asking for interested members to submit themselves for nomination. Marc will coordinate this effort, to occur ASAP. Voting will be held at the annual meeting.

The new board will appoint officers at February board meeting. Outgoing officers and committee chairs should mentor incoming.

Martha provided a “to-do” list to help with planning the event. Janice agreed to contact Buda City Councilman Evan Ture to invite him to be the guest speaker. Planning will be finalized at January board meeting on January 9, 2019.

Chamber Luncheon on Wed. Dec. 12, 2018

RSVP to Chamber of Commerce at info@budachamber.com or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center.

**Next FOL board meeting** is Wednesday, Jan. 9, 2019, at 7 p.m., in the classroom just outside the library in the new Municipal Building.

Meeting Adjourned at 8:25 p.m.