**FRIENDS OF THE BUDA PUBLIC LIBRARY**

Board of Directors

Minutes of Meeting—Wednesday, Nov. 7, 2018

Board Members Present: Rita Powell, Lea Ahmed, Martha Anderson, Roberta Haas, and Joan Givens.

Others Present: Cecilia Cortez, Rosalba Cortez-Concha, Blanca Houston, Pam Nelson, and Nancy Pier.

Meeting called to order at 7 p.m. by Martha Anderson, President.

BOARD MINUTES

Motion made and carried to accept minutes for October 3, 2018.

TREASURER’S REPORT

Lea provided a written and oral report noting total assets of $22,059.13 at the end of October. Income for October was $1,281.09. October expenses were $1440.12 (for Dell Latitude computer for the library). Motion made and carried to accept the Treasurer’s Report. (Detailed copy attached.)

LIBRARIAN’S REPORT (Written report provided as follows):

Librarian’s Report

Fun fact – the library has had over 20,000 checkouts each month since we moved!

We’ve also created almost 1,400 new accounts since then.

Upcoming Events:

Toddler Storytime - 10:30 on Mondays and Tuesdays

Monday Mix-Up for students in sixth grade and up will be Mondays at 4:30, generally in

the Makers’ Lab.

Homeschool Storytime – 1:30 on Tuesdays

Family Storytime - 6:00 on Tuesdays

Fiber Friends – Yarn/Crochet/Thread Club for adults; Tuesdays at 6:00 pm in the Teall

Room.

Preschool Storytime - 10:30 on Wednesdays and Thursdays.

Buda BLAST (for students in kindergarten through 2 nd grade) – 4:00 pm on Wednesdays

(now weekly!)

Bilingual Storytime (presented by UT speech pathology students) – 6:00 pm on

Wednesdays

Buda Kids (for students in 3rd - th grades) – 4:00 pm on Thursdays

Essential Oils Holiday Make and Take – Saturday, November 10th at 2:00 in the Craft

Room

International Games Day – Saturday, November 10th at 2:00 – 4:00 pm. Join us for an

afternoon of fun and games for all ages.

Book Club – Wednesday, November 14th at 6:00 pm; Lincoln’s Last Trial by Dan

Abrams

Adult Art Class – Thursday, November 15th at 6:00 pm

Every Child Ready to Read – Thursday, November 1th at 6:00 pm. This early literacy

workshop focuses on easy strategies that help children develop essential early literacy

skills.

Intro to D&D Class – Thursday, November 29th at 6:00. Longtime D&D player Ron

Gross will talk about the history and resurgence of D&D and how to get started playing

it.

The library will be closed on Monday, November 12th and Thursday – Friday, November

22nd and 23rd. We will also close early (5:00 pm.) on Wednesday, November 21st.

Per librarian’s request, Martha will provide Melinda with a schedule of when Friends will be working in the Municipal Facility on the book sale (set up and sale).

DISCUSSION TOPICS:

Committee Reports

Rita Powell, membership committee chair, updated group on plans for launching use of membership cards that can be used to get discounts at local merchants who have agreed to participate. Office Depot can print the cards at rate of $20 for 200. Motion was made and carried for Rita to have the cards produced. Member name and annual renewal date can be written on each. They will be available to hand out at Members’ night at annual book sale on Nov. 30, and throughout the weekend at the sale. Remaining cards will be mailed. Discounts offered will be updated on the FOL website. Emails announcing availability of membership cards and discounts will be sent to members on Nov. 26. Rita also reported that a description of duties of an unpaid “volunteer coordinator” for FOL has been completed. It was recommended in discussion that a 12-month calendar of activities needing volunteers be provided every January at the annual meeting to help with planning and organization. This should be synchronized with related library activities. Next joint committee meeting of membership and fundraising committees will be on Nov. 14.

Roberta Haas, chairing the fundraising committee, agreed with need to synchronize FOL and library activities calendar to help with organization of efforts. She also reported that the basket raffled at the Buda Fajita Fiesta yielded double the amount of last year’s, so was quite successful despite change of venue and bad weather. She also said that several retail merchants already have agreed to offer 10% discounts to card-carrying FOL members, and other local merchants are in the process of determining what promotions they may offer to members. Discounts will begin on Dec. 1. They will be promoted on FOL social media, including Facebook and Instagram, and on FOL website.

Pam Nelson, book sales committee chair, continues to seek place to take unsold books after the 2018 book sale Nov. 30 to Dec. 2. She will contact Recycled Reads in Austin. Cleanup and boxing will occur on Monday, Dec. 3. Goal is to transport unsold boxes to receiver ASAP. We also will determine which should be kept to offer for sale on our shelves in the library. Pam reminded the group that she has identified and made a list of “special” books that will be sold at a higher price (such as children’s oversized books). She has researched their value online.

Event Reminder:

Rosalba Cortez-Concha confirmed that Books and Beer potluck and cookbook discussion will be held tomorrow, Nov. 8, at Two Wheel Brewery, beginning at 6:30 p.m. A local food podcaster might be in attendance. Rosalba said that local merchants have been sharing this event on social media, such as Instagram. She also reported that the week of “takeover” of our Instagram account by the library has yielded an increase of 27 followers, and website visits have increased. We currently have 400 followers on Instagram.

Volunteer Opportunities/Upcoming Events

Rosalba provided sign-up sheets for FOL shift “leaders” during book sale preparations, sale and clean up. Open sign-up for volunteers will be available on Sign Up Genius. In addition to providing guidance to other volunteers, shift leaders must be sure that all volunteers sign in and out on volunteer hour sheets used by the library.

Overview of sale schedule is:

Book Sale Preparation—Wed. Nov 21--table arrangement with genre signs

Sat. Nov 24—Scouts deliver books from storage

Mon. Nov 26 through Fri. Nov 30—sorting books

Book Sale—Budafest—Fri. Nov 30, members only

Sat. and Sun. Dec 1-2 general public

Nancy Pier delivered the Book Sale posters printed by the Hays CISD Print Shop (for under $4) for posting around town to announce the sale (and its location at the new Municipal Facility). Martha sent a press release to Hays County Free Press. Cecilia Cortez sent a release to Community Impact, and said it is appearing online. Janice Kearley got it posted on the Budafest site, and Rita Powell has it scheduled to appear on the City’s electric sign at the east end of Main Street.

It was determined that existing FOL signage will suffice this year, so signs will be placed in Budafest and sale vicinities on Wed. Nov 28. Nancy, Joan, Rita, Blanca and Roberta (who will have the signs from Martha) agreed to assemble to do this.

INTRODUCTION OF NEW ITEMS FOR CONSIDERATION

McCormick Little Free Library is up and running.

Rosalba Cortez-Concha recommended that a “time keeper” be appointed at each meeting to help keep the meeting on time.

Chamber Luncheon on Wed. Nov 14, 2018

RSVP to Chamber of Commerce at [info@budachamber.com](mailto:info@budachamber.com) or by phone at (512)295-9999. Luncheon is 11:30 a.m. – 1 p.m. at the Onion Creek Senior Center. Roberta Haas plans to attend.

**Next FOL board meeting** is Wednesday, Dec. 5 at 7 p.m., in the classroom just outside the library in the new Municipal Building.

Meeting Adjourned at 8:15 p.m.